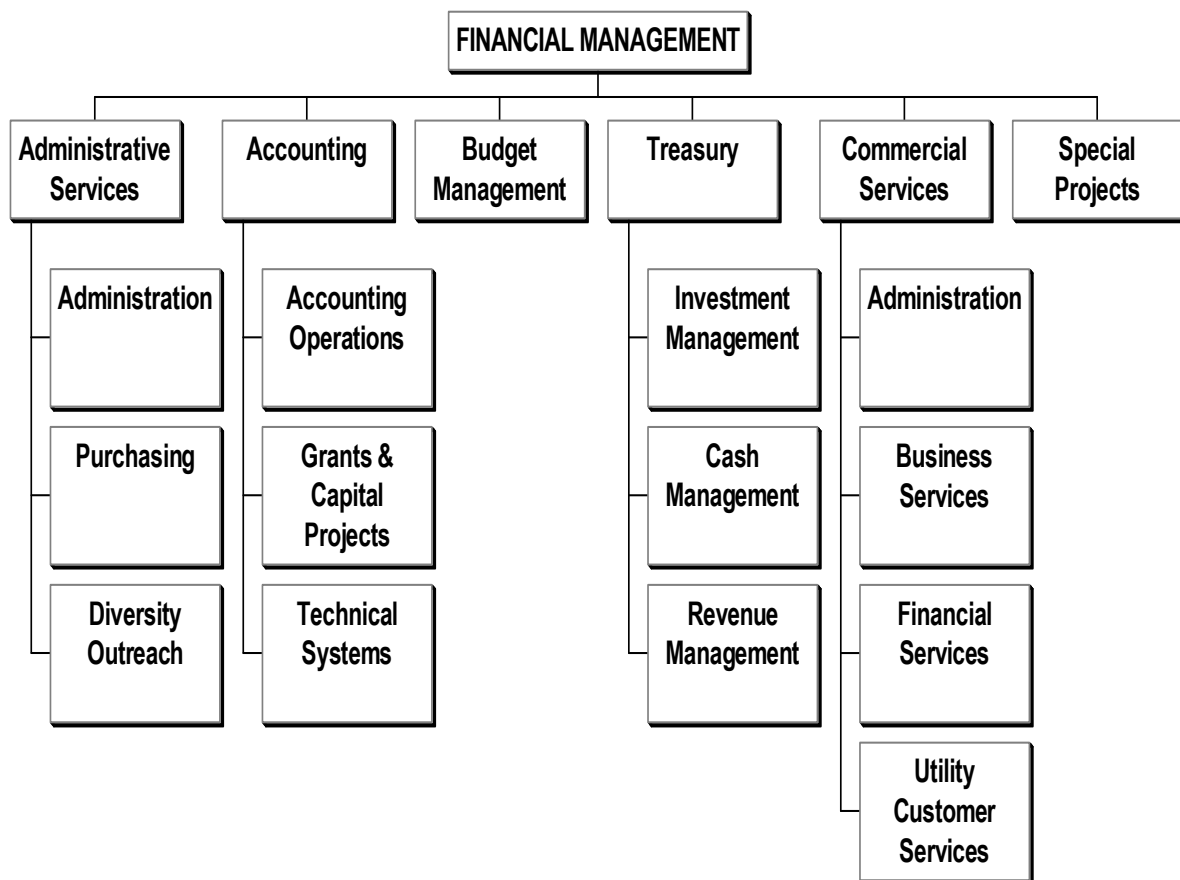


Financial Management



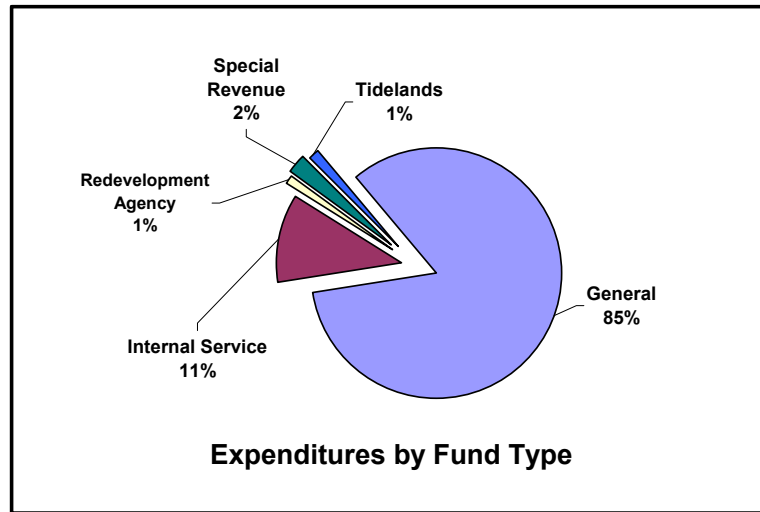
Financial Management Department

Expenditures Budget by Fund

General	\$15,665,429
Internal Service	\$2,125,962
Redevelop Agency	\$201,882
Special Revenue	\$451,535
Tidelands	\$271,615

Revenues Budget by Fund

General	\$21,378,609
Internal Service	\$398,772
Redevelop Agency	\$0
Special Revenue	\$0
Tidelands	\$0



Major Accomplishments FY 02

- Implemented the City's Purchasing Card in four City departments that will facilitate the more efficient and effective purchase of items.
- Participated in the Mayor's "re-Discover Long Beach" campaign to help promote business in Long Beach.
- Designed and rolled out the "Issues and Legislation Tracking Log" that tracks and monitors important state legislation that may impact the City's financial interests.
- Implemented the new Diversity Outreach Program to better assist Long Beach, disadvantaged-, minority- and women-owned enterprises that do business with the City of Long Beach.
- Updated, improved and added budget forms and reports that helped make the budget process more effective and efficient.
- Implemented the Business License Amnesty Program that forgave overdue business license taxes for businesses that voluntarily applied for a business license.
- Implemented the successful Business License 15 Percent Discount Program that gives discounts when business license renewals are paid on a timely basis.
- For a second year in a row, received the Investment Pool rating of AAf and volatility rating of S1 by Standard and Poor's, which is the highest rating possible.
- Through successfully presenting its case to the State Board of Equalization, the City was able to recover and maintain hundreds of thousands of dollars in sales tax revenues from Office Depot.
- Installed an upgrade to the City's financial systems that will enhance their capabilities and effectiveness, particularly in relation to the Purchasing system.
- Contracted with an outside collection agency to collect hard-to-get parking citations revenue that resulted in the collection of several hundred thousand dollars.
- Upgraded the Interactive Voice Response (IVR) System, providing customers with a 24/7 access to their utility payment information, and giving them the convenience to pay any time day or night with their credit card.

Strategic Plan Highlights

Business Growth and Workforce Development

- The Diversity Outreach Division was established to provide a system of support for DBE/MBE/WBE businesses.
- Issued Lease Revenue Bonds totaling \$45 Million for Public Safety Facilities Capital Improvements.

Financial Management & Citywide Activities Summary

Mission Statement

Citywide activities are included on the Financial Management Department & Citywide Activities Summary page. This summary includes the Financial Management operating budget as well as the following activities: "XC" Citywide contains certain Citywide revenues, transfers and expenditures. Citywide receipt of property taxes and Citywide payments for Pension Obligation Bonds are examples of this. "XI" contains interfund transfers for the indirect cost allocation plan. "XJ" Joint Powers Authority contains expenditures for City involved joint power activities. "CM14/CM16" contains certain Citywide activities directed by the City Manager. The Management Assistant program is an example of this. The second Department Summary page strictly includes the Financial Management Department operating budget.

	Actual FY 01	Adopted FY 02	Estimated FY 02	Proposed FY 03
Expenditures:				
Personal Services	102,222,083	116,265,954	112,349,960	125,357,399
Non-Personal Services	46,810,005	61,636,930	67,934,869	62,316,907
Internal Services	8,591,962	11,187,068	11,337,783	10,737,213
Capital Outlay	122,071,101	1,750,000	2,192,626	0
Debt Service	31,029,202	36,999,805	33,397,344	41,689,531
Operating Transfers	26,651,056	29,545,284	26,822,085	41,278,044
Depreciation/Amortization/Depletion	0	0	0	0
Prior Year Encumbrance	0	0	0	0
Total Expenditures	337,375,408	257,385,042	254,034,667	281,379,095
Revenues:				
Property Taxes	44,489,559	51,249,000	50,052,584	52,396,000
Other Taxes	145,458,453	136,610,028	126,448,248	121,617,000
Licenses and Permits	776,660	722,000	762,000	622,000
Fines and Forfeitures	113,372	127,600	190,000	72,000
Use of Money & Property	30,814,461	29,488,530	30,196,658	32,143,992
Revenue from Other Agencies	48,358,505	49,808,625	53,325,812	45,529,584
Charges for Services	11,420,284	24,725,572	22,184,195	26,704,572
Other Revenues	17,119,680	795,186	2,517,319	4,882,374
Interfund Services - Charges	119,711,397	137,063,039	128,774,593	146,683,781
Intrafund Services - GP Charges	5,520,368	6,823,156	6,823,156	7,516,566
Harbor P/R Revenue Transfers	0	0	0	0
Other Financing Sources	131,678,897	0	7,212,193	0
Operating Transfers	41,284,516	42,458,936	42,176,629	72,746,370
Total Revenues	596,746,150	479,871,672	470,663,387	510,914,239
Personnel (Full-time Equivalents)	N/A	N/A	N/A	N/A

Financial Management Department Summary

Mission Statement

The Financial Management Department is a team committed to quality. We believe in dependable and efficient customer service delivered in a helpful, timely and responsive manner. We strive to provide effective leadership through innovative solutions consistent with professional and legal standards, personal integrity and the public trust.

Customers Served

City Council, City Manager, all City departments, suppliers of goods and services, bond holders, active/retired employees, grant agencies, assessment districts, and the general public.

Primary Activities

The Department of Financial Management administers the financial affairs of the City of Long Beach. The Department manages the City's revenues, expenditures, investments, purchasing, accounting, budgeting and debt. The Department provides the City's departments and residents with dependable and efficient quality services in billing and collections for utility and other City services, taxation, cash management and other fiscal functions in accordance with legal and professional standards.

Notes

The Department of Financial Management is a City Manager department.

	Actual FY 01	Adopted FY 02	Estimated FY 02	Proposed FY 03
Expenditures:				
Personal Services	9,460,173	10,892,883	10,188,683	10,580,757
Non-Personal Services	4,033,947	4,127,230	4,591,897	4,163,427
Internal Services	4,436,248	4,766,761	4,915,932	4,192,877
Capital Outlay	228,113	0	139,626	0
Debt Service	1,125	0	0	0
Operating Transfers	(76,970)	(82,988)	(165,370)	(220,637)
Depreciation/Amortization/Depletion	0	0	0	0
Prior Year Encumbrance	0	0	0	0
Total Expenditures	18,082,637	19,703,886	19,670,768	18,716,424
Revenues:				
Property Taxes	0	0	0	0
Other Taxes	8,050,898	8,075,000	8,080,000	8,050,000
Licenses and Permits	141,117	122,000	162,000	122,000
Fines and Forfeitures	113,372	127,600	190,000	72,000
Use of Money & Property	(4,085)	0	32,529	0
Revenue from Other Agencies	113,976	0	49,489	0
Charges for Services	1,487,584	1,474,572	1,548,195	1,629,572
Other Revenues	755,337	701,198	678,348	701,198
Interfund Services - Charges	9,315,912	9,604,808	9,604,808	9,995,018
Intrafund Services - GP Charges	608,707	639,833	639,833	1,207,593
Harbor P/R Revenue Transfers	0	0	0	0
Other Financing Sources	0	0	0	0
Operating Transfers	0	0	0	0
Total Revenues	20,582,818	20,745,011	20,985,202	21,777,381
Personnel (Full-time Equivalents)	169.06	171.06	171.06	172.86

Accounting Bureau Summary

Services Provided:

Management and maintenance of the City's financial systems and processes.
 Coordination and oversight of City's payroll.
 Preparation of management and annual audited financial reports.

Service Improvement Objectives:

To complete the annual financial reports by January 31, 2003.
 Bill to receive grant funds within 30 days of eligibility.
 Successfully implement new accounting standards.
 Implement new financial system software release.

	Actual FY 01	Adopted FY 02	Estimated FY 02	Proposed FY 03
Quantitative Measures of Service:				
# of days to process vendor payments	30	30	30	30
# of financial system training classes	125	115	122	200
% of CIP billings processed within 30 days	99%	98%	98%	98%
Expenditures:				
Personal Services	2,657,373	3,018,665	2,717,684	2,963,484
Non-Personal Services	560,514	714,595	905,424	463,368
Internal Services	1,169,520	1,268,531	1,365,008	1,128,024
Capital Outlay	330	0	0	0
Debt Service	0	0	0	0
Operating Transfers	(22,457)	0	(48,794)	(128,461)
Depreciation/Amortization/Depletion	0	0	0	0
Prior Year Encumbrance	0	0	0	0
Total Expenditures	4,365,280	5,001,791	4,939,322	4,426,415
Revenues:				
Property Taxes	0	0	0	0
Other Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Fines and Forfeitures	0	0	0	0
Use of Money & Property	0	0	32,529	0
Revenue from Other Agencies	12,151	0	0	0
Charges for Services	2,250	0	1,400	0
Other Revenues	8,774	0	10,193	0
Interfund Services - Charges	513,998	527,999	527,999	412,772
Intrafund Services - GP Charges	0	0	0	500,000
Harbor P/R Revenue Transfers	0	0	0	0
Other Financing Sources	0	0	0	0
Operating Transfers	0	0	0	0
Total Revenues	537,173	527,999	572,121	912,772
Personnel (Full-time Equivalents)	47.00	45.40	45.40	45.25

Administrative Services Bureau Summary

Services Provided:

Provide internal administrative services to the Department of Financial Management, provide purchasing services to all City departments, and provide diversity outreach services to Long Beach and other area businesses, other City departments and to the community in general.

Service Improvement Objectives:

To attain goal of 15% Minority-owned Business Enterprise (MBEs) expenditures of total procurement expenditures, per City Council adopted program.

To attain goal of 15% Women-owned Business Enterprise (WBEs) expenditures of total procurement expenditures, per City Council adopted program.

To conduct 18 departmental outreach training sessions on purchasing system (ADPICS) use.

To create 900 Blanket Purchase Orders (BPOs) to facilitate more efficient purchasing practices.

To conduct 2 Citywide recyclable/environmentally preferable product educational training sessions.

	Actual FY 01	Adopted FY 02	Estimated FY 02	Proposed FY 03
Quantitative Measures of Service:				
% of MBE procurement expenditures	10.6%	15.0%	10.2%	15.0%
% of WBE procurement expenditures	9.6%	15.0%	10.0%	15.0%
# of outreach training sessions	8	12	14	18
# of Blanket Purchase Orders (BPOs)	650	750	870	900
# of recyclable/environmental training sessions	2	2	2	2
Expenditures:				
Personal Services	1,109,367	1,429,591	1,318,473	1,423,123
Non-Personal Services	377,522	160,451	290,124	93,313
Internal Services	(580,970)	(614,555)	(727,952)	(660,820)
Capital Outlay	53,644	0	8,000	0
Debt Service	0	0	0	0
Operating Transfers	(42,550)	0	50	0
Depreciation/Amortization/Depletion	0	0	0	0
Prior Year Encumbrance	0	0	0	0
Total Expenditures	917,013	975,487	888,695	855,616
Revenues:				
Property Taxes	0	0	0	0
Other Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Fines and Forfeitures	0	0	0	0
Use of Money & Property	0	0	0	0
Revenue from Other Agencies	0	0	0	0
Charges for Services	0	0	0	0
Other Revenues	0	0	0	0
Interfund Services - Charges	75,492	55,425	55,425	66,297
Intrafund Services - GP Charges	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0
Other Financing Sources	0	0	0	0
Operating Transfers	0	0	0	0
Total Revenues	75,492	55,425	55,425	66,297
Personnel (Full-time Equivalents)	17.00	19.00	19.00	19.00

Budget Management Bureau Summary

Services Provided:

Coordinate preparation of the City's annual budget and monitor and analyze the City's budget throughout the fiscal year.

Service Improvement Objectives:

To continue to produce a balanced budget to the Mayor and City Council in accordance with the City Charter.

To provide at least 130 department personnel with Citywide budget training.

To work with the Mayor, City Council, City Manager, City departments and others to help the general public understand the City's finances and budget.

To continue to refine the new budget preparation system and maximize its utilization.

To continue to improve the budget document for enhanced user readability and understanding.

To work with City departments to maintain accurate and up-to-date estimated actual expenditures.

	Actual FY 01	Adopted FY 02	Estimated FY 02	Proposed FY 03
Quantitative Measures of Service:				
# of City staff trained	118	130	54	100
# of public presentations	2	6	2	2
# of budget awards received	2	2	2	2
# of Council letters reviewed	New	New	500	500
# of personnel requisitions reviewed	New	New	850	800
Expenditures:				
Personal Services	576,176	634,722	571,490	625,075
Non-Personal Services	13,096	16,325	27,939	16,325
Internal Services	155,538	165,325	175,092	122,256
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Operating Transfers	0	0	0	0
Depreciation/Amortization/Depletion	0	0	0	0
Prior Year Encumbrance	0	0	0	0
Total Expenditures	744,810	816,372	774,521	763,656
Revenues:				
Property Taxes	0	0	0	0
Other Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Fines and Forfeitures	0	0	0	0
Use of Money & Property	0	0	0	0
Revenue from Other Agencies	0	0	0	0
Charges for Services	0	0	0	0
Other Revenues	130	0	145	0
Interfund Services - Charges	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0
Other Financing Sources	0	0	0	0
Operating Transfers	0	0	0	0
Total Revenues	130	0	145	0
Personnel (Full-time Equivalents)	7.00	7.00	7.00	7.00

Commercial Services Bureau Summary

Services Provided:

Provide quality centralized customer service, billing, and collection functions for the City, including utility departments, business licenses, parking citations, and marina billings. Manage revenue received and perform banking functions.

Service Improvement Objectives:

- To exceed a collection rate of 82% on City issued parking citations.
- To exceed a 3.0 productivity ratio of revenue/expenditures for Business License Inspectors.
- To process and deposit 95% of funds tendered within 24 hours of receipt.
- To exceed an average collection rate of 75% of all miscellaneous billings for City services.
- To resolve 99% of all utility customer problems within the Commercial Services Bureau.

	Actual FY 01	Adopted FY 02	Estimated FY 02	Proposed FY 03
Quantitative Measures of Service:				
Parking Citations collection rate	79.3%	82.0%	81.0%	82.0%
License Inspector Revenue\Expense ratio	3.5	3.0	3.5	3.0
% of payments processed within 24 hours	95.0%	99.0%	95.0%	95.0%
Average miscellaneous billings collection rate	75.0%	95.0%	75.0%	75.0%
% of utility customer problems resolved	N/A	99.0%	99.9%	99.0%
Expenditures:				
Personal Services	4,617,857	4,917,020	4,775,282	4,681,985
Non-Personal Services	2,623,282	2,760,712	2,710,250	2,876,077
Internal Services	3,495,489	3,847,111	3,995,281	3,597,254
Capital Outlay	174,139	0	131,590	0
Debt Service	0	0	0	0
Operating Transfers	692	(25,000)	(25,000)	0
Depreciation/Amortization/Depletion	0	0	0	0
Prior Year Encumbrance	0	0	0	0
Total Expenditures	10,911,459	11,499,843	11,587,403	11,155,316
Revenues:				
Property Taxes	0	0	0	0
Other Taxes	8,050,898	8,075,000	8,080,000	8,050,000
Licenses and Permits	141,117	122,000	162,000	122,000
Fines and Forfeitures	113,372	127,600	190,000	72,000
Use of Money & Property	0	0	0	0
Revenue from Other Agencies	22,431	0	0	0
Charges for Services	190,858	161,200	233,423	136,200
Other Revenues	740,989	651,198	658,010	651,198
Interfund Services - Charges	8,726,422	9,021,384	9,021,384	9,515,949
Intrafund Services - GP Charges	608,707	639,833	639,833	707,593
Harbor P/R Revenue Transfers	0	0	0	0
Other Financing Sources	0	0	0	0
Operating Transfers	0	0	0	0
Total Revenues	18,594,794	18,798,215	18,984,650	19,254,940
Personnel (Full-time Equivalents)	90.06	90.06	90.06	91.06

Special Projects Bureau Summary

Services Provided:

The Special Projects Bureau monitors and responds to all Sales Tax and Public Employees Retirement System (PERS) related legislation issues, State Board of Equalization (SBE) and State of California PERS (CalPERS) Board meetings and supports the Budget, Treasury and Commercial Services Bureaus. The Bureau works to maximize sales tax revenues and protect existing revenues that are threatened by State legislation and SBE actions.

Service Improvement Objectives:

Monitor and recommend City positions on State legislation and CalPERS Board actions regarding pension issues.
 Monitor and recommend City positions on State legislation and State Board of Equalization (SBE) actions concerning sales and property tax issues.
 Support Director of Financial Management on special projects as assigned (e.g. Energy-related issues).
 Work with local business to encourage self-accrual of sales/use tax.

	Actual FY 01	Adopted FY 02	Estimated FY 02	Proposed FY 03
Quantitative Measures of Service:				
% of applicable pension legislation monitored	100%	100%	100%	100%
% of applicable sales tax legislation monitored	80%	100%	90%	100%
# of PERS related meetings coord/attended	6	6	6	6
# of SBE issues monitored & testified to and board meetings attended	4	3	5	3
Expenditures:				
Personal Services	285	163,503	158,078	172,086
Non-Personal Services	0	45,350	45,684	88,300
Internal Services	4,016	(119,774)	(130,124)	(165,088)
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Operating Transfers	0	0	50	0
Depreciation/Amortization/Depletion	0	0	0	0
Prior Year Encumbrance	0	0	0	0
Total Expenditures	4,301	89,079	73,688	95,298
Revenues:				
Property Taxes	0	0	0	0
Other Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Fines and Forfeitures	0	0	0	0
Use of Money & Property	0	0	0	0
Revenue from Other Agencies	0	0	0	0
Charges for Services	0	0	0	0
Other Revenues	0	0	0	0
Interfund Services - Charges	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0
Other Financing Sources	0	0	0	0
Operating Transfers	0	0	0	0
Total Revenues	0	0	0	0
Personnel (Full-time Equivalents)	0.00	1.60	1.60	1.75

Treasury Bureau Summary

Services Provided:

To structure debt financing and manage outstanding debt obligations; to invest, manage and perform diagnostics on the City's and related agencies' operating and long-term portfolios; review and recommend enhanced cash policies; administer and monitor the City's assessment districts for collections/delinquencies; administer City's defined contribution plans; manage asset/debt management fee allocation structure and monitor major revenue sources.

Service Improvement Objectives:

Manage outstanding City debt obligations to ensure compliance and determine potential refunding opportunities.

Maintain or improve the City's debt rating of Aa-.

Evaluate new cash management techniques, products and systems that will enhance and improve current cash management functions.

Ensure the credit rating of the City's Investment Pool at AAf.

Optimize returns on the City's portfolio of short-term to mid-term securities.

Compare investment returns to appropriate benchmarks while maintaining adequate liquidity.

Provide revenue estimates to the Budget Bureau for Citywide activities.

	Actual FY 01	Adopted FY 02	Estimated FY 02	Proposed FY 03
Quantitative Measures of Service:				
Performance of short-term portfolio return to 91-day T-Bill benchmark	106.0%	100.0%	120.0%	100.0%
Performance of long-term portfolio return to 1-3 year Treasury benchmark	86.1%	100.0%	150.0%	100.0%
% of City funds invested	100.0%	100.0%	100.0%	100.0%
Ratio of short-term/long-term funds	25/75	30/70	35/65	35/65
Expenditures:				
Personal Services	499,115	729,382	647,676	715,004
Non-Personal Services	459,400	429,797	611,982	626,044
Internal Services	192,789	220,123	238,625	171,250
Capital Outlay	0	0	36	0
Debt Service	1,125	0	0	0
Operating Transfers	(12,655)	(57,988)	(91,676)	(92,176)
Depreciation/Amortization/Depletion	0	0	0	0
Prior Year Encumbrance	0	0	0	0
Total Expenditures	1,139,774	1,321,314	1,406,643	1,420,122
Revenues:				
Property Taxes	0	0	0	0
Other Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Fines and Forfeitures	0	0	0	0
Use of Money & Property	0	0	0	0
Revenue from Other Agencies	79,394	0	49,489	0
Charges for Services	1,294,476	1,313,372	1,313,372	1,493,372
Other Revenues	5,444	50,000	10,000	50,000
Interfund Services - Charges	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0
Other Financing Sources	0	0	0	0
Operating Transfers	0	0	0	0
Total Revenues	1,379,314	1,363,372	1,372,861	1,543,372
Personnel (Full-time Equivalents)	8.00	8.00	8.00	8.80

Budget Commentary

SPECIAL ADVERTISING AND PROMOTIONS FUND Fund SR 133

CITYWIDE PROMOTION	FY 02 ADOPTED	FY 03 PROPOSED
Long Beach Convention and Visitors Bureau	* \$3,729,000	* \$3,729,000
July 4 th Fireworks	30,000	30,000
Film Permits and Photography	77,000	77,000
Long Beach Junior Concert Band	137,500	137,500
General City Promotion and Special Events	** 462,953	** 462,033
Program and Special Events Administration	400,049	347,814
Public Corporation for the Arts Newsletter	13,500	13,500
TOTAL	\$4,850,002	\$4,796,847

The activities noted above are highlights of the Special Advertising and Promotions Fund.

*Includes	\$3,579,000	Long Beach Convention and Visitors Bureau Activities
	115,000	Rose Parade Float
	<u>35,000</u>	Mayor and City Council Grand Prix Events
	\$3,729,000	

**Includes the following City-sponsored events: Daisy Avenue Parade; Martin Luther King, Jr. Parade; and Veterans Day Parade, in addition to other General City Promotion and Special Events activities.

OTHER CITYWIDE ACTIVITIES

Many citywide activities are budgeted in the XC, XE, XI, XJ and CM14/CM16 organizations; some examples include the following:

Police & Fire Pension	\$	6,390,000
General Fund Transfer to Capital Projects		5,549,000
Prop. A Transfer to Bus Company		4,346,346
City Arts Support		1,750,000
Business License Surcharge for CIPs		1,076,000
Debt Service-Tax Revenue Notes		675,000
Health & Human Services Support		543,480

Financial Management Department Personal Services

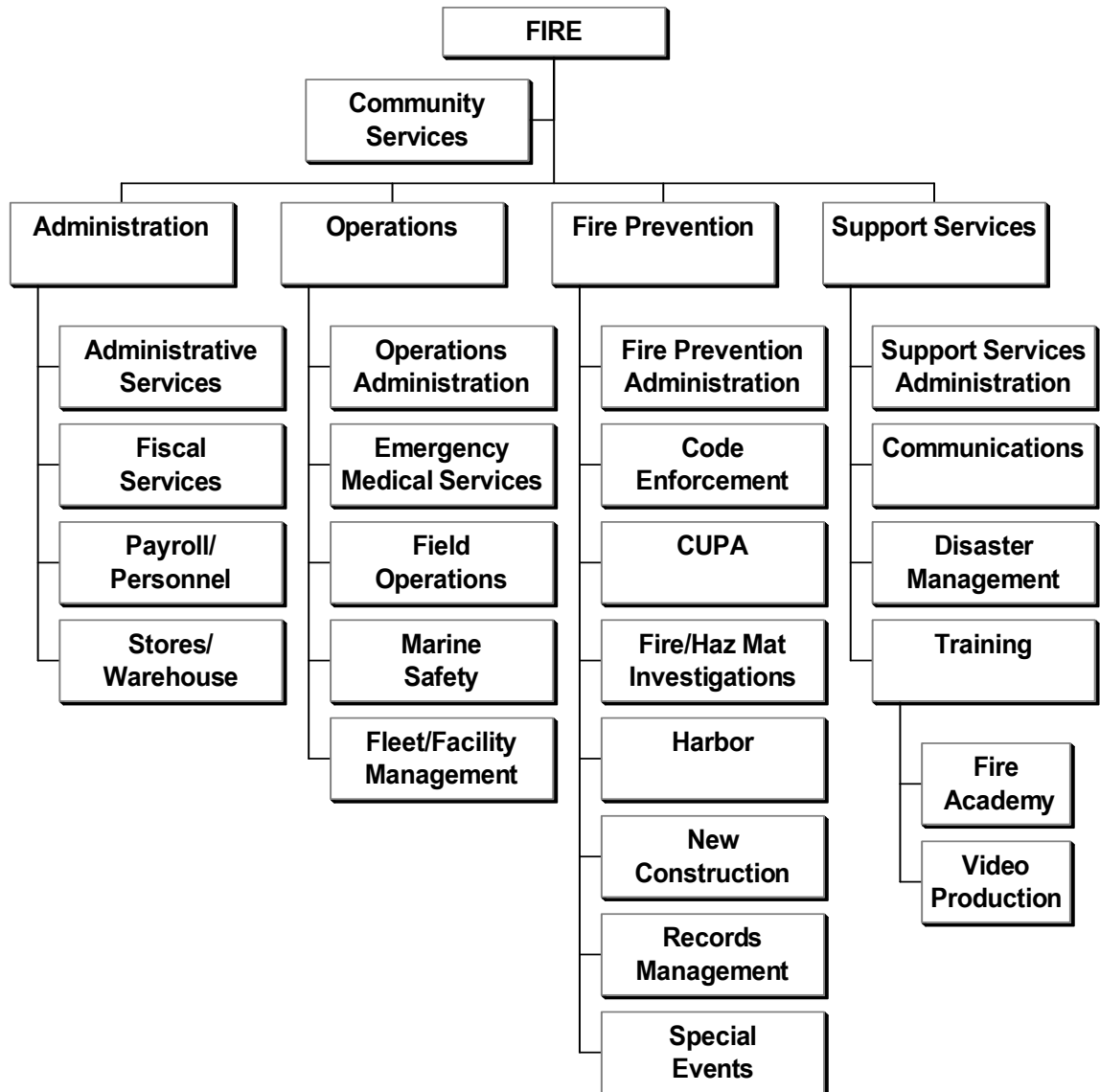
Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Prop. FTE	FY 02 Adopted Budget	FY 03 Proposed Budget
Director of Financial Management	1.00	1.00	1.00	151,513	151,516
Accountant II	1.00	1.00	1.00	46,773	49,204
Accountant III	11.00	11.00	11.00	647,143	652,639
Accounting Clerk II	6.00	6.00	6.00	192,707	187,673
Accounting Clerk III	8.00	8.00	8.00	303,074	300,098
Accounting Operations Officer	1.00	2.00	4.00	162,279	319,060
Accounting Technician	3.00	3.00	3.00	126,664	126,771
Administrative Analyst II	1.00	1.00	1.00	63,264	63,262
Administrative Analyst II - Confidential	1.00	-	-	-	-
Administrative Analyst III	2.00	4.00	4.00	272,841	263,626
Administrative Analyst III - Confidential	4.00	5.00	4.00	341,411	273,294
Administrative Intern - NC/H39	-	-	0.80	-	23,954
Assistant Administrative Analyst	1.00	-	-	-	-
Budget Division Officer	-	-	1.00	-	86,909
Business Services Officer	1.00	1.00	1.00	71,761	75,348
Buyer I	3.00	3.00	3.00	144,028	150,658
Buyer II	2.00	2.00	2.00	112,992	120,716
City Controller/Special Projects Manager	1.00	1.00	1.00	110,166	110,165
City Treasurer	1.00	1.00	1.00	106,434	106,475
Clerk II	1.00	1.00	1.00	25,019	23,743
Clerk III	1.00	1.00	1.00	27,259	28,627
Clerk Typist II	1.00	1.00	1.00	33,614	33,613
Clerk Typist III	4.00	4.00	3.00	137,229	104,845
Clerk Typist IV	1.00	1.00	1.00	33,114	33,620
Customer Service Representative II	21.00	21.00	21.00	686,389	696,128
Customer Service Representative II-NC	4.06	4.06	4.06	132,686	119,231
Customer Service Representative III	45.00	45.00	45.00	1,728,319	1,713,797
Customer Services Officer	1.00	1.00	1.00	71,761	75,348
Customer Services Supervisor I	7.00	7.00	7.00	332,283	333,725
Customer Services Supervisor II	2.00	2.00	3.00	93,818	144,283
Diversity Outreach Officer	-	1.00	1.00	81,364	81,363
Executive Secretary	1.00	1.00	1.00	48,146	49,108
Financial Services Officer	1.00	1.00	1.00	76,546	77,281
Grants Accounting Officer	1.00	-	-	-	-
License Inspector I	3.00	3.00	3.00	130,082	124,051
License Inspector II	1.00	1.00	1.00	45,603	45,604
Manager-Accounting Operations	-	1.00	1.00	95,539	100,314
Manager-Administrative Services	1.00	1.00	1.00	94,863	90,000
Manager-Budget Management	1.00	1.00	1.00	104,189	104,189
Manager-Commercial Services	1.00	1.00	1.00	104,762	104,761
Payroll/Personnel Assistant II	2.00	2.00	2.00	67,903	71,639
Payroll Specialist I	3.00	3.00	3.00	133,445	133,455
Purchasing Agent	1.00	1.00	1.00	78,212	81,394
Revenue Officer - Treasury	-	1.00	1.00	79,583	75,100
Secretary	4.00	4.00	4.00	154,178	151,817
Secretary - Confidential	1.00	1.00	1.00	39,252	34,855
Senior Accountant	5.00	5.00	3.00	331,930	185,202
Subtotal Page 1	162.06	166.06	166.86	7,820,137	7,878,461

Financial Management Department Personal Services

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Fire



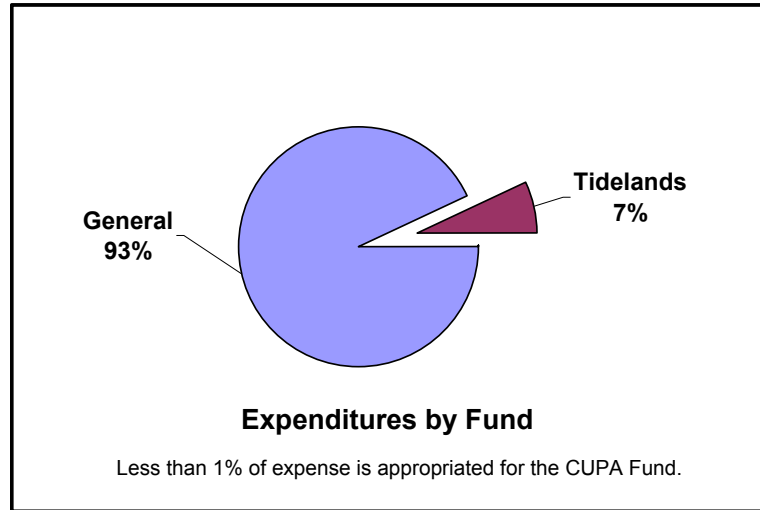
Fire Department

Expenditures Budget by Fund

General	\$63,922,515
CUPA	\$301,902
Tidelands	\$4,770,583

Revenues Budget by Fund

General	\$17,127,635
CUPA	\$466,500
Tidelands	\$312,747



Major Accomplishments FY 02

- Responded to 53,747 calls for service.
- Conducted two recruit drill classes and graduated 38 probationary firefighters.
- Conducted a CPR Training Day and certified 1,550 individuals in CPR techniques.
- Conducted 70 site visits to 3rd grade classes and instructed them in fire safety in the home.
- Conducted the Junior Lifeguard program with over 400 participants.
- Implemented an electronic data management system for Paramedic responses.
- Broke ground on the new Emergency Communications Operations Center.
- Increased the number of participants and contributions by over 200% during the Annual Charity Drive.
- Created one and appointed two additional Assistant Chiefs in the Department.
- Appointed two civilian managers to the Department.
- Expanded radio frequency capabilities from three to six frequencies and re-programmed all radios.

Strategic Plan Highlights

Community Safety

- There are 1,300 active community members that are trained to assist if an emergency were to occur within their neighborhood with another 50 scheduled to be trained in the coming months. In addition, staffs of larger occupied buildings, including hotels, are also being trained to assist visitors and employees in the event of an emergency.
- To be prepared for emergencies, the Terrorism Working Group, City-wide Disaster Preparedness Committee, and the Bioterrorism Preparedness Plan are all in place with the assistance of federal funding.

Fire Department Summary

Mission Statement

We protect lives, property and provide for a safer community.

Customers Served

The residents and visitors to Long Beach, Signal Hill, and surrounding jurisdictions.

Primary Activities

Saving lives and property by providing effective fire suppression services.

Saving lives and minimizing injuries by providing quality Emergency Medical Services.

Saving lives and property and minimizing injuries on the beaches and waterways by providing quality marine services.

Saving lives and property through effective Disaster Preparedness.

Notes

The Fire Department is a City Manager department.

	Actual FY 01	Adopted FY 02	Estimated FY 02	Proposed FY 03
Expenditures:				
Personal Services	51,635,544	56,704,692	57,060,548	57,835,579
Non-Personal Services	2,982,789	2,362,873	3,936,188	2,850,762
Internal Services	5,617,478	6,216,019	6,195,231	6,259,123
Capital Outlay	49,127	75,160	151,340	63,488
Debt Service	0	0	0	1,975,522
Operating Transfers	8,000	9,277	9,277	10,526
Depreciation/Amortization/Depletion	0	0	0	0
Prior Year Encumbrance	0	0	0	0
Total Expenditures	60,292,938	65,368,021	67,352,584	68,995,000
Revenues:				
Property Taxes	0	0	0	0
Other Taxes	0	0	0	0
Licenses and Permits	5,604,220	4,750,299	6,212,150	6,410,648
Fines and Forfeitures	945	500	0	500
Use of Money & Property	0	0	0	0
Revenue from Other Agencies	342,544	126,500	1,205,758	285,000
Charges for Services	1,371,795	1,342,800	1,406,294	1,442,040
Other Revenues	152,890	91,700	18,510	61,200
Interfund Services - Charges	9,415,578	8,763,274	8,763,274	9,707,494
Intrafund Services - GP Charges	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0
Other Financing Sources	0	0	0	0
Operating Transfers	0	0	0	0
Total Revenues	16,887,972	15,075,073	17,605,986	17,906,882
Personnel (Full-time Equivalents)	597.19	582.25	582.25	556.25

Administration Bureau Summary

Services Provided:

Provide general administrative support including budget preparation and management, payroll, personnel, purchasing, and warehousing/inventory,

Service Improvement Objectives:

Ensure the Department's operating expenditures/revenues are within authorized levels.

To promote, educate and increase employees' awareness of safety and sick leave programs.

Increase the number of participants/donations in the Annual Charity Drive.

	Actual FY 01	Adopted FY 02	Estimated FY 02	Proposed FY 03
Quantitative Measures of Service:				
% of expenditures/revenues to authorized amount	N/A	N/A	N/A	100%/100%
# of presentations to staff	3	18	3	5
% increase in participants/donations	N/A	N/A	N/A	25%/25%
Expenditures:				
Personal Services	692,941	996,216	1,006,926	449,127
Non-Personal Services	23,060	22,352	184,747	21,053
Internal Services	142,736	122,979	130,934	90,860
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Operating Transfers	0	0	0	0
Depreciation/Amortization/Depletion	0	0	0	0
Prior Year Encumbrance	0	0	0	0
Total Expenditures	858,737	1,141,547	1,322,607	561,040
Revenues:				
Property Taxes	0	0	0	0
Other Taxes	0	0	0	0
Licenses and Permits	3,198	2,500	2,500	1,500
Fines and Forfeitures	0	0	0	0
Use of Money & Property	0	0	0	0
Revenue from Other Agencies	2,500	0	0	0
Charges for Services	6,379	4,500	5,200	4,000
Other Revenues	5,335	3,200	4,000	2,700
Interfund Services - Charges	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0
Other Financing Sources	0	0	0	0
Operating Transfers	0	0	0	0
Total Revenues	17,412	10,200	11,700	8,200
Personnel (Full-time Equivalents)	11.39	13.39	13.39	10.50

Executive Office Bureau Summary

Services Provided:

To provide direction to the Department's four bureaus: Fire Prevention, Operations, Support Services and Administration. At the Fire Chief's direction, the Community Services Division serves as his liaison by providing the community, City staff, City Manager and City Council with vital information; provides public education; coordinates special events and volunteers; and provides Community Emergency Response Team (CERT) coordination and training.

Service Improvement Objectives:

Increase the number of newsworthy stories and features to the news media using digital technology and internet.
Increase the number of Community Emergency Response Teams by recruiting new members.

	Actual FY 01	Adopted FY 02	Estimated FY 02	Proposed FY 03
Quantitative Measures of Service:				
# of new Fire Safety House curriculum	2	1	1	N/A
# of stories carried by the media	125	156	175	200
# of new CERT teams	40	50	55	60
Expenditures:				
Personal Services	776,130	709,689	799,260	724,372
Non-Personal Services	143,216	32,135	116,283	32,135
Internal Services	144,688	124,727	106,605	97,832
Capital Outlay	8,270	0	0	0
Debt Service	0	0	0	0
Operating Transfers	0	0	0	0
Depreciation/Amortization/Depletion	0	0	0	0
Prior Year Encumbrance	0	0	0	0
Total Expenditures	1,072,304	866,551	1,022,148	854,339
Revenues:				
Property Taxes	0	0	0	0
Other Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Fines and Forfeitures	0	0	0	0
Use of Money & Property	0	0	0	0
Revenue from Other Agencies	63,000	0	0	0
Charges for Services	0	0	0	0
Other Revenues	10,000	0	5,000	0
Interfund Services - Charges	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0
Other Financing Sources	0	0	0	0
Operating Transfers	0	0	0	0
Total Revenues	73,000	0	5,000	0
Personnel (Full-time Equivalents)	8.00	8.00	8.00	8.00

Fire Operations Bureau Summary

Services Provided:

To protect lives, the environment and property by providing effective fire suppression and paramedic services in the cities of Long Beach and Signal Hill; to provide marine safety services on the beaches and in the waterways; and to provide quality emergency medical services training to the Firefighters and Paramedics.

Service Improvement Objectives:

Respond to 90% of emergency calls within 5 minutes, per National Fire Protection Association (NFPA) standards.

Respond to 90% of ALS calls by Paramedics within 8 minutes, per NFPA standards.

Respond to 90% of structural fires by truck and/or engine within 10 minutes, per Department's strategic goal.

	Actual FY 01	Adopted FY 02	Estimated FY 02	Proposed FY 03
Quantitative Measures of Service:				
# of calls for emergency service	53,747	54,000	54,750	N/A
% of emergency calls within 5 minutes	N/A	N/A	N/A	90%
% of ALS calls within 8 minutes	N/A	N/A	N/A	90%
% of structural fires responded to by truck and/or engine within 10 minutes	N/A	N/A	N/A	90%
Expenditures:				
Personal Services	44,887,943	48,995,633	48,349,800	50,451,884
Non-Personal Services	2,037,157	1,905,832	2,246,329	2,215,846
Internal Services	4,224,821	4,758,550	4,757,366	4,334,759
Capital Outlay	0	75,160	81,962	63,488
Debt Service	0	0	0	80,235
Operating Transfers	8,000	9,277	9,277	10,526
Depreciation/Amortization/Depletion	0	0	0	0
Prior Year Encumbrance	0	0	0	0
Total Expenditures	51,157,921	55,744,452	55,444,734	57,156,738
Revenues:				
Property Taxes	0	0	0	0
Other Taxes	0	0	0	0
Licenses and Permits	4,254,431	3,500,000	4,610,150	4,805,936
Fines and Forfeitures	945	500	0	500
Use of Money & Property	0	0	0	0
Revenue from Other Agencies	17,988	30,000	350,000	185,000
Charges for Services	1,151,155	1,123,000	1,182,594	1,204,700
Other Revenues	123,441	78,000	4,500	48,000
Interfund Services - Charges	9,415,578	8,763,274	8,763,274	9,707,494
Intrafund Services - GP Charges	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0
Other Financing Sources	0	0	0	0
Operating Transfers	0	0	0	0
Total Revenues	14,963,539	13,494,774	14,910,518	15,951,630
Personnel (Full-time Equivalents)	516.80	490.40	490.40	465.40

Fire Prevention Bureau Summary

Services Provided:

To prevent fires from starting; to provide for life safety in case of fire; and to investigate and identify suspicious fires and environmental crimes through proactive enforcement of Fire, Life Safety and Environmental Code requirements in the cities of Long Beach and Signal Hill.

Service Improvement Objectives:

Review 100% of submitted building plans and return to submitter within one week.
 Inspect 100% of all occupancies requiring an annual code enforcement inspection.
 Enter Records Management System (RMS) reports within two days of incident.

	Actual FY 01	Adopted FY 02	Estimated FY 02	Proposed FY 03
Quantitative Measures of Service:				
# of plans rec'd & reviewed within two weeks	1,608	1,500	1,832	N/A
% of plans returned within one week	N/A	N/A	N/A	100%
Implement date for haz mat bus plan review	N/A	4/1/2002	7/26/2002	N/A
% of occupancies inspected	65%	100%	70%	100%
Implementation date for RMS	Not Implemented	1/1/2002	4/1/2002	N/A
% of closed RMS reports within two days	N/A	N/A	N/A	100%
Expenditures:				
Personal Services	2,311,617	2,756,308	2,779,033	3,003,290
Non-Personal Services	81,130	54,423	139,334	59,754
Internal Services	335,238	385,075	350,161	522,894
Capital Outlay	0	0	4,997	0
Debt Service	0	0	0	0
Operating Transfers	0	0	0	0
Depreciation/Amortization/Depletion	0	0	0	0
Prior Year Encumbrance	0	0	0	0
Total Expenditures	2,727,985	3,195,806	3,273,525	3,585,938
Revenues:				
Property Taxes	0	0	0	0
Other Taxes	0	0	0	0
Licenses and Permits	1,346,590	1,247,799	1,599,500	1,603,212
Fines and Forfeitures	0	0	0	0
Use of Money & Property	0	0	0	0
Revenue from Other Agencies	0	0	0	0
Charges for Services	214,261	215,300	218,500	233,340
Other Revenues	14,114	10,500	5,010	10,500
Interfund Services - Charges	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0
Other Financing Sources	0	0	0	0
Operating Transfers	0	0	0	0
Total Revenues	1,574,965	1,473,599	1,823,010	1,847,052
Personnel (Full-time Equivalents)	27.00	30.00	30.00	32.89

Fire Support Services Bureau Summary

Services Provided:

To direct and provide support services to the Department's training, communications/dispatch and disaster management activities.

Service Improvement Objectives:

Graduate 24 candidates from the Fire Recruit Academy.
 Conduct at least one Citywide/School disaster exercise for relevant staff members.
 Complete all State/Federal-mandated training courses taken.
 Ensure that all 911 calls meet Emergency Medical Dispatch (EMD) requirements.

	Actual FY 01	Adopted FY 02	Estimated FY 02	Proposed FY 03
Quantitative Measures of Service:				
# of recruits graduated	37	40	38	24
# of Citywide exercises conducted	2	2	1	2
# of school disaster exercises conducted	0	3	1	N/A
# of promotional exams conducted	3	3	3	N/A
% of training courses completed	N/A	N/A	N/A	100%
% of calls meeting EMD requirements	N/A	N/A	N/A	100%
Expenditures:				
Personal Services	2,966,914	3,246,847	4,125,529	3,206,904
Non-Personal Services	698,226	348,131	1,249,494	521,974
Internal Services	769,995	824,688	850,165	1,212,778
Capital Outlay	40,857	0	64,381	0
Debt Service	0	0	0	1,895,287
Operating Transfers	0	0	0	0
Depreciation/Amortization/Depletion	0	0	0	0
Prior Year Encumbrance	0	0	0	0
Total Expenditures	4,475,992	4,419,666	6,289,569	6,836,944
Revenues:				
Property Taxes	0	0	0	0
Other Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Fines and Forfeitures	0	0	0	0
Use of Money & Property	0	0	0	0
Revenue from Other Agencies	259,056	96,500	855,758	100,000
Charges for Services	0	0	0	0
Other Revenues	0	0	0	0
Interfund Services - Charges	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0
Other Financing Sources	0	0	0	0
Operating Transfers	0	0	0	0
Total Revenues	259,056	96,500	855,758	100,000
Personnel (Full-time Equivalents)	34.00	40.46	40.46	39.46

Fire Department Personal Services

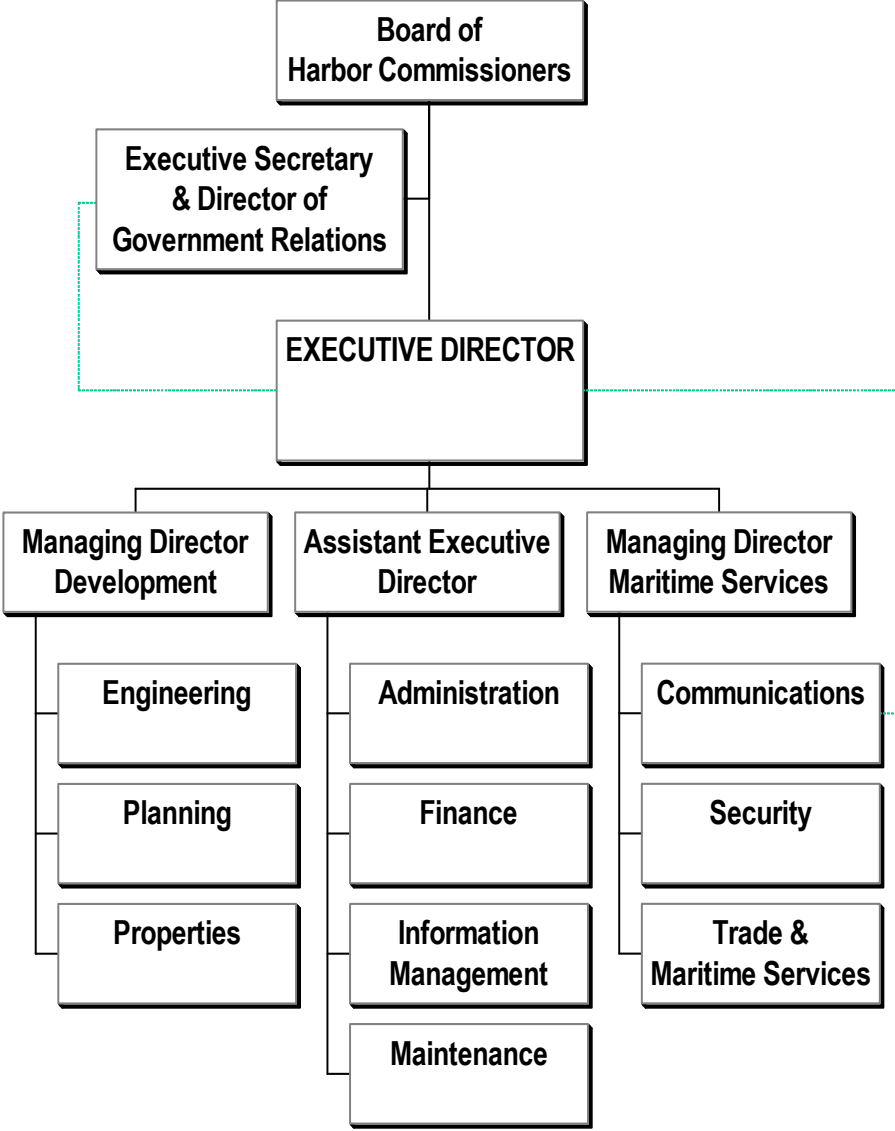
Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Prop. FTE	FY 02 Adopted Budget	FY 03 Proposed Budget
Fire Chief	1.00	1.00	1.00	149,087	147,060
Accounting Clerk III	1.00	1.00	1.00	38,299	38,298
Administrative Aide I	1.00	1.00	-	41,252	-
Administrative Officer-Fire	-	1.00	1.00	72,810	75,030
Assistant Fire Chief	2.00	3.00	4.00	351,694	468,971
Assistant Administrative Analyst I	1.00	1.00	1.00	45,603	45,604
Assistant Administrative Analyst II	1.00	1.00	1.00	53,006	53,004
Battalion Chief	13.00	13.00	12.00	1,340,804	1,231,367
Clerk Typist II	6.00	6.00	6.00	200,922	199,930
Clerk Typist II - NC	0.89	0.89	0.89	28,193	28,193
Clerk Typist III	3.00	3.00	3.00	109,485	109,482
Communication Specialist III	-	1.00	1.00	53,956	56,793
Communications Center Supervisor	1.00	1.00	1.00	60,131	60,132
Communications Dispatcher I	-	3.00	-	115,839	-
Communications Dispatcher II	9.00	10.00	10.00	467,606	474,272
Communications Dispatcher III	4.00	4.00	5.00	206,862	258,578
Communications Dispatcher IV	4.00	4.00	5.00	223,179	278,978
Community Relations Assistant II	1.00	1.00	1.00	45,943	45,946
Deputy Fire Chief	3.00	3.00	3.00	385,896	383,459
Emergency Medical Education Coordinator	1.00	1.00	-	83,860	-
Emergency Medical Educator	2.00	2.00	2.00	141,372	141,372
Emergency Medical Services Officer	-	-	1.00	-	92,000
Emergency Services Coordinator	1.00	1.00	1.00	76,071	76,070
Executive Secretary	1.00	1.00	1.00	49,041	49,041
Fireboat Operator	6.00	6.00	6.00	455,559	458,195
Fire Captain	97.00	103.00	100.00	9,137,327	8,874,942
Fire Engineer	87.00	93.00	90.00	6,799,586	6,610,782
Fire Recruit	5.00	6.46	6.46	268,014	268,016
Firefighter	289.00	250.00	231.00	15,546,161	14,474,816
Hazardous Materials Specialist II	-	1.00	1.00	51,716	51,716
Lifeguard - Hourly - NC	18.30	18.90	18.90	700,644	700,652
Maintenance Assistant II	-	1.00	1.00	31,919	31,917
Manager-Administration	1.00	1.00	1.00	98,085	98,086
Marine Safety Captain	3.00	3.00	3.00	258,307	245,779
Marine Safety Officer	12.00	12.00	10.00	720,800	568,503
Marine Safety Sergeant	-	-	2.00	-	143,026
Marine Safety Sergeant-Boat Operator	11.00	11.00	11.00	780,900	773,116
Payroll/Personnel Assistant II	1.00	1.00	1.00	32,768	34,700
Payroll/Personnel Assistant III	1.00	1.00	1.00	41,670	41,670
Plan Checker-Fire Prevention	2.00	3.00	3.00	199,978	198,525
Secretary	3.00	3.00	4.00	117,757	152,812
Stock & Receiving Clerk	1.00	1.00	1.00	31,919	27,430
Storekeeper II	1.00	1.00	1.00	41,252	41,251
Subtotal Page 1	595.19	580.25	554.25	39,655,273	38,109,514

Fire Department Personal Services

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Note: Callback overtime is utilized when budgeted Fire staff are on vacation, sick leave, training and/or injury leave in order to maintain a minimum level in the areas of Fire Suppression and Emergency Medical Services. This minimum staffing level is constant 24 hours per day, 7 days a week, 365 days per year. In previous years vacant Firefighter FTE funds were utilized for this purpose. Beginning with Fiscal Year 2002, positions that were previously budgeted but vacant have been reduced and those funds have been converted to Callback staffing.

Harbor



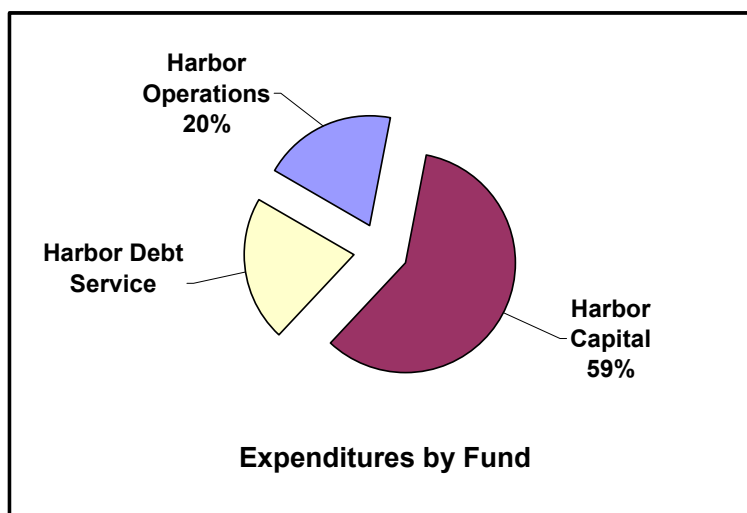
Harbor Department

Expenditures Budget by Fund

Capital	\$257,709,000
Debt Service	\$93,133,942
Operations	\$85,925,927

Revenues Budget by Fund

Capital	\$0
Debt Service	\$244,369,000
Operations	\$317,884,000



Major Accomplishments FY 02

- Successful completion of Phase I of the Pier T container terminal; the 290-acre new terminal, with its twelve gantry cranes, is the Port's largest.
- Completed the soil remediation and site for the new 160-acre Pier S terminal.
- Started the last phase of operational and environmental improvements on the Pier G bulk facilities in compliance with South Coast Air Quality Management District (SCAQMD) Rule 1158.
- Started construction of improvements on the 30-acre expansion area for the Pier E terminal.
- Started construction of the new deep-draft berth and gate complex on Pier G.

Strategic Plan Highlights

Environmental

- To reduce particulate matter from the harbor area, coke piles are now covered, accelerating compliance with South Coast Air Quality Management District (SCAQMD) Rule 1158.
-

Harbor Department Summary

Mission Statement

To promote and develop a leading self-supporting seaport, providing the maximum benefit to the City of Long Beach and to the regional, state, national and international economies through commercial facilities and services, which promote trade, employment, and recreational opportunities.

Customers Served

The international shipping community.

Primary Activities

To provide tenants and terminal operators with state of the art facilities and infrastructure essential for the efficient handling of all types of cargo.

Notes

The Harbor Department is a Commission governed department.

	Actual FY 01	Adopted FY 02	Estimated FY 02	Proposed FY 03
Expenditures:				
Personal Services	20,479,094	25,760,238	24,604,198	27,010,086
Non-Personal Services	232,430,314	32,985,660	35,115,645	37,681,350
Internal Services	20,720,384	7,610,495	8,450,198	10,292,991
Capital Outlay	1,001,084	417,456,637	342,040,000	257,709,000
Debt Service	66,412,349	93,885,635	154,319,306	95,398,442
Operating Transfers	8,314,400	8,698,000	8,698,000	8,677,000
Depreciation/Amortization/Depletion	0	0	0	0
Prior Year Encumbrance	0	0	0	0
Total Expenditures	349,357,625	586,396,665	573,227,347	436,768,869
Revenues:				
Property Taxes	0	0	0	0
Other Taxes	0	0	0	0
Licenses and Permits	59,660	0	0	0
Fines and Forfeitures	0	0	0	0
Use of Money & Property	32,277,961	30,929,840	20,649,000	20,785,000
Revenue from Other Agencies	0	0	0	0
Charges for Services	228,908,298	225,970,000	221,050,000	230,196,000
Other Revenues	20,109,869	33,021,000	59,435,000	66,903,000
Interfund Services - Charges	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0
Harbor P/R Revenue Transfers	11,570,310	0	0	0
Other Financing Sources	277,603,184	225,766,899	225,766,899	244,369,000
Operating Transfers	0	0	0	0
Total Revenues	570,529,283	515,687,739	526,900,899	562,253,000
Personnel (Full-time Equivalents)	361.78	362.37	362.37	376.30

Harbor Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Prop. FTE	FY 02 Adopted Budget	FY 03 Proposed Budget
Executive Director	1.00	1.00	1.00	170,406	194,257
Accountant I	1.00	1.00	1.00	46,990	47,940
Accountant II	1.00	1.00	-	50,269	-
Accountant III	-	1.00	1.00	61,652	53,015
Accounting Clerk II	-	1.00	1.00	35,602	35,602
Accounting Clerk III	2.00	1.00	1.00	38,299	38,298
Accounting Technician	2.00	1.00	1.00	42,187	42,257
Administrative Aide I	-	-	1.00	-	41,251
Administrative Aide III	-	1.00	1.00	51,716	46,219
Administrative Analyst I	1.00	-	2.00	-	100,923
Administrative Analyst II	-	1.00	1.00	63,264	63,262
Administrative Intern-NC/H28	13.00	1.00	1.60	18,418	29,469
Administrative Intern-NC/H30	0.50	1.00	-	19,873	-
Administrative Intern-NC/H32	1.00	9.00	4.80	186,471	96,886
Assistant Administrative Analyst I	2.00	3.00	2.00	131,870	84,100
Assistant Administrative Analyst II	-	1.00	3.00	53,006	155,566
Assistant Chief Harbor Engineer	1.00	1.00	1.00	110,401	105,163
Assistant Chief Wharfinger	1.00	1.00	1.00	53,510	56,302
Assistant Director of Finance	2.00	1.00	1.00	75,635	77,567
Assistant Director of Maintenance	1.00	1.00	1.00	75,596	75,596
Assistant Executive Director-Harbor	1.00	1.00	1.00	148,125	155,564
Assistant Marketing Manager II	1.00	-	1.00	-	57,207
Assistant Marketing Manager III	1.00	1.00	-	68,321	-
Assistant To Executive Director	1.00	1.00	1.00	54,420	42,019
Building Maintenance Engineer	2.00	2.00	2.00	108,724	108,722
Capital Projects Coordinator	1.00	1.00	1.00	70,070	70,071
Cargo Audit Clerk III	2.00	2.00	2.00	76,597	76,596
Cargo Audit Clerk IV	-	1.00	1.00	42,187	42,257
Carpenter	1.00	1.00	1.00	46,773	46,771
Carpenter – NC	1.00	1.00	0.80	39,824	30,320
Chief Construction Inspector	1.00	1.00	1.00	71,772	68,045
Chief Harbor Engineer	1.00	1.00	1.00	110,044	123,050
Chief Port Security Officer	1.00	1.00	1.00	64,911	64,910
Chief Surveyor	1.00	1.00	1.00	79,447	80,029
Chief Wharfinger	1.00	1.00	1.00	74,114	75,596
Civil Engineer	12.00	11.00	11.00	866,528	829,001
Civil Engineering Assistant	1.00	1.00	1.00	54,631	51,597
Civil Engineering Assistant- NC	2.00	-	1.00	-	36,808
Civil Engineering Associate	6.00	7.00	7.00	466,319	461,130
Clerk III	1.00	-	-	-	-
Clerk Supervisor	1.00	1.00	1.00	42,258	36,494
Clerk Typist I	5.00	6.00	6.00	182,330	169,770
Clerk Typist I-NC	0.96	-	-	-	-
Clerk Typist II	10.00	7.00	9.00	233,556	298,969
Clerk Typist III	11.00	15.00	11.00	541,292	396,141
Clerk Typist IV	1.00	2.98	2.50	112,366	95,976
Clerk Typist V	2.00	1.00	1.00	42,258	42,257
Subtotal Page 1	98.46	95.98	92.70	4,882,032	4,802,973

Harbor Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Prop. FTE	FY 02 Adopted Budget	FY 03 Proposed Budget
Subtotal Page 1	98.46	95.98	92.70	4,882,032	4,802,973
Combination Building Inspector	-	1.00	1.00	54,308	46,617
Communications Specialist II	0.32	0.40	0.40	21,202	9,897
Communications Specialist III	2.00	2.00	2.00	114,419	114,414
Communications Specialist IV	1.00	1.00	1.00	58,127	37,321
Communications Specialist V	2.00	2.00	2.00	133,158	133,160
Construction Inspector I	1.00	1.00	1.00	54,308	46,617
Construction Inspector II	14.00	14.00	14.00	852,386	847,042
Construction Supervisor	1.00	1.00	1.00	51,716	54,361
Contract Administrator-NC	1.00	-	-	-	-
Contract Administrator I	1.00	1.00	1.00	44,482	42,402
Contract Administrator II	2.00	1.00	-	51,716	-
Deputy Chief Harbor Engineer I	-	1.00	1.00	92,996	93,013
Deputy Chief Harbor Engineer II	3.00	4.00	4.00	401,566	394,532
Director of Administration	1.00	1.00	1.00	90,135	102,043
Director of Communications	1.00	1.00	1.00	82,056	85,042
Director of Finance	1.00	1.00	1.00	92,734	103,843
Director of Information Management	1.00	1.00	1.00	84,858	95,039
Director of Maintenance	1.00	1.00	1.00	91,811	100,992
Director of Planning/Environmental Affairs	1.00	1.00	1.00	97,171	108,545
Director of Properties	1.00	1.00	1.00	92,538	104,542
Director of Security	1.00	1.00	1.00	75,323	84,535
Director of Trade/Maritime Services	1.00	1.00	1.00	78,784	90,600
Electrical Engineer	1.00	1.00	1.00	79,681	68,540
Electrical Supervisor	1.00	1.00	1.00	55,795	26,894
Electrician	4.00	4.00	4.00	196,819	189,877
Electrician-NC	1.00	-	-	-	-
Engineering Technician II	3.00	3.00	3.00	148,276	138,013
Environmental Remediation Specialist I	2.00	1.00	1.00	73,543	68,540
Environmental Remediation Specialist II	-	1.00	1.00	88,205	85,567
Environmental Specialist Assistant	1.00	1.00	1.00	50,756	53,393
Environmental Specialist Associate	1.00	1.00	1.00	62,148	65,334
Environmental Specialist I	1.00	1.00	1.00	79,681	75,903
Equipment Mechanic I	-	-	2.00	-	86,980
Equipment Mechanic II	3.00	2.00	1.00	96,789	51,292
Equipment Operator II	4.00	4.00	4.00	157,009	157,009
Executive Secretary of The Board	1.00	1.00	1.00	88,897	93,039
Executive Secretary-Harbor	1.00	1.00	1.00	49,139	51,597
Garage Service Attendant I	-	-	1.00	-	32,859
Garage Service Attendant II	3.00	3.00	2.00	123,160	85,842
Garage Supervisor	1.00	1.00	1.00	53,006	57,884
Gardener I	3.00	5.00	5.00	165,693	158,139
Gardener II	2.00	2.00	2.00	89,191	89,193
General Maintenance Assistant	6.00	6.00	6.00	235,513	228,833
Geographic Information Systems Analyst I	1.00	1.00	1.00	54,565	54,564
Geographic Information Systems Analyst II	1.00	1.00	1.00	58,893	58,894
Geographic Information Systems Analyst III	1.00	1.00	1.00	65,124	65,123
Subtotal Page 2	177.78	176.38	173.10	9,669,709	9,540,839

Harbor Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Prop. FTE	FY 02 Adopted Budget	FY 03 Proposed Budget
Subtotal Page 2	177.78	176.38	173.10	9,669,709	9,540,839
Geographic Information Systems Technician I	2.00	2.00	1.00	88,546	38,215
Geographic Information Systems Technician II	2.00	2.00	3.00	98,018	136,623
Harbor Maintenance Mechanic II	6.00	6.00	6.00	266,008	265,828
Harbor Maintenance Superintendent II	4.00	4.00	4.00	253,055	280,285
Harbor Patrol Officer II	30.00	-	-	-	-
Harbor Patrol Sergeant	6.00	-	-	-	-
Maintenance Aide I	8.00	-	-	-	-
Maintenance Aide I-NC	1.00	1.00	0.80	21,351	16,321
Maintenance Assistant I	-	7.00	7.00	202,614	198,176
Maintenance Assistant I-NC	1.00	1.00	0.80	24,705	18,866
Maintenance Assistant II	1.00	1.00	5.00	31,919	151,942
Maintenance Assistant II-NC	2.00	2.00	1.60	54,556	41,528
Maintenance Assistant III	12.00	12.00	7.00	408,583	243,801
Maintenance Supervisor	2.00	2.00	2.00	100,914	103,431
Manager of Environmental Planning	1.00	1.00	1.00	100,392	95,630
Manager of Leasing Sales	1.00	1.00	1.00	86,279	90,419
Manager of Master Planning	1.00	1.00	1.00	92,878	92,878
Manager of Railroad Facilities	1.00	1.00	1.00	88,673	85,117
Manager of Transportation Planning	1.00	1.00	1.00	92,878	92,878
Managing Director	2.00	2.00	2.00	246,434	276,113
Market Research Economist	1.00	1.00	-	73,716	-
Marketing Manager	-	1.00	1.00	77,569	77,567
Mechanical Supervisor II	1.00	1.00	1.00	57,209	64,216
Member-Boards and Commissions	5.00	5.00	5.00	26,000	26,000
Motor Sweeper Operator	3.00	2.00	2.00	84,516	78,751
Office Automation Analyst II	2.00	2.00	2.00	110,030	113,607
Office Automation Analyst III	1.00	2.00	2.00	123,305	107,258
Painter I	1.00	1.00	1.00	42,258	42,257
Painter II	1.00	1.00	1.00	44,235	44,485
Painter Supervisor	1.00	1.00	1.00	49,205	51,620
Park Maintenance Supervisor	1.00	1.00	1.00	49,205	49,204
Payroll/Personnel Assistant II	1.00	-	-	-	-
Planner II	1.00	1.00	1.00	70,973	50,466
Planner III	1.00	1.00	-	74,352	-
Plumber	4.00	4.00	4.00	191,636	186,848
Plumber-NC	1.00	-	-	-	-
Plumber Supervisor	1.00	1.00	1.00	55,795	55,796
Port Leasing Sales Officer II	1.00	-	-	-	-
Port Leasing Sales Officer IV	2.00	4.00	4.00	268,228	263,626
Port Planner II	-	-	1.00	-	66,593
Port Planner III	-	-	1.00	-	74,869
Port Risk Assistant II	1.00	-	-	-	-
Port Risk Manager	1.00	1.00	1.00	73,716	73,713
Principal Construction Inspector	2.00	3.00	4.00	204,607	273,785
Secretary	9.00	9.00	9.00	351,145	347,639
Secretary - Confidential	1.00	1.00	1.00	39,252	39,252
Subtotal Page 3	304.78	266.38	262.30	13,994,464	13,856,442

Harbor Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Prop. FTE	FY 02 Adopted Budget	FY 03 Proposed Budget
Subtotal Page 3	304.78	266.38	262.30	13,994,464	13,856,442
Security Officer I – NC	6.00	6.00	8.00	155,412	229,226
Security Officer III	-	30.00	42.00	1,209,072	1,622,902
Security Officer IV	-	6.00	7.00	287,636	319,662
Security Officer V	-	-	3.00	-	130,085
Senior Accountant	2.00	1.00	1.00	68,321	68,324
Senior Civil Engineer	6.00	7.00	7.00	602,659	571,920
Senior Engineering Technician I	1.00	1.00	1.00	60,002	59,023
Senior Engineering Technician II	1.00	1.00	1.00	63,146	63,145
Senior Equipment Operator	4.00	4.00	4.00	195,186	197,523
Senior Port Leasing Officer	1.00	1.00	1.00	68,321	73,713
Senior Program Manager	2.00	2.00	3.00	182,080	267,654
Senior Secretary	1.00	0.99	1.00	42,258	42,257
Senior Structural Engineer	1.00	1.00	1.00	92,487	92,488
Senior Survey Technician	6.00	6.00	6.00	339,275	331,269
Senior Surveyor	2.00	2.00	2.00	139,914	140,936
Senior Traffic Engineer	1.00	2.00	1.00	176,409	84,023
Stock & Receiving Clerk	1.00	1.00	1.00	31,919	28,912
Storekeeper II	2.00	2.00	2.00	82,504	76,860
Structural Engineer	1.00	2.00	2.00	166,148	166,144
Supervisor Stores & Property	1.00	1.00	1.00	47,939	41,259
Survey Technician	4.00	4.00	4.00	204,711	189,385
Surveyor	5.00	5.00	5.00	318,072	323,442
Traffic Engineer	2.00	3.00	3.00	239,042	225,798
Traffic Engineer Associate	1.00	1.00	1.00	66,781	57,434
Wharfinger I	3.00	3.00	6.00	126,774	253,542
Wharfinger II	3.00	3.00	-	143,818	-
Subtotal Salaries	361.78	362.37	376.30	19,104,707	19,513,364
Overtime	---	---	---	894,937	1,090,854
Fringe Benefits	---	---	---	5,313,801	5,675,067
Administrative Overhead	---	---	---	769,685	730,800
Expense Transfer	---	---	---	(322,892)	-
Salary Savings	---	---	---	-	-
	361.78	362.37	376.30	25,760,238	27,010,086